

OPERATING COMMITTEE Meeting Agenda

Name:	Operating Committee		
Date:	March 15, 2018	Facilitator:	Kara Crotty
Time:	5:30 pm meet & greet 6 - 7 meeting	Recorder:	Kasey Cykler
Location:	LS cafeteria		

Distribution and Attendee List: (X indicates that the member was present)

Attendee		Attendee	
X	Kara Crotty	X	Heather Carter
X	Kasey Cykler		Karen Enriquez
	Kerri Fitzgerald		Rebecca Reddin
	Jennifer Bowles		Christy Fankhauser
	Amanda Gilder		Heather Dorn- Deasy
	Mary Kinser	X	Cheryle Figgess
	Scarlet Tang		*Stephanie Sadler
X	Carol Lucero	X	*Gretchen Bucsko
X	Sara Jentz	X	*Linnea McDonnell
	Mychel Cortese		*Natalie Smith
X	Rachel Gulleeson		
X	John Mulhern		*non-voting

Agenda

	Item	Responsible
1.	Welcome & Introduction	Kara
2.	<u>Budget Review</u>	Heather

	<p>See 3/15/2018 PALS Budget document for summary</p> <p>Items needing vote:</p> <ol style="list-style-type: none"> 1. Bouncy structure for Family Fun Night 1 or 2 options <p><i>Approved unanimously to rent the Turbo Rush Mini (est. cost \$367)</i></p> 2. Square card reader, iPad, accessories: For clubs?team usage, PALS events <p><i>Approved unanimously to purchase (est. cost \$639). PALS will purchase the equipment and donate it to the school</i></p> 3. <u>MS teachers Lounge</u>: Alloted \$200 for purchase- Need approval of up to \$100 for additional items. This includes new silverware, bathroom storage shelf, bookshelf, wireless speaker, dishes, clock, wall art etc. <p><i>Approved unanimously to provide a total of \$300 for this.</i></p> 	
<p>3.</p>	<p><u>Events & Fundraising</u></p> <p><u>Family Fun Night (Friday, May 4, 2018)</u></p> <ul style="list-style-type: none"> ● Baskets being assigned ● Needing volunteers ● Need about 10-15 additional packages <p><u>Next Week: Teachers Appreciation: March 19- 23</u> Additional support - Lunch help, flower help</p> <p><u>Uniform Clearance sale:</u> March 20th/21st to thin down stock in order to put away for FFN</p> <p><u>Future Fundraisers</u></p> <ul style="list-style-type: none"> ● Spring break events: Need coordinator-- <p>Possible MS FILMraiser movie: Ready Player One</p> <ul style="list-style-type: none"> ● Used Book Sale April 13-14 	<p>Kara</p>

	<ul style="list-style-type: none"> • Jr Ski2Sea Parade (tentative, based on parade occurring) • Picnic 6/15 	
4.	<p>Required Service hours: Carol Lucero and Ali Houtsma completed tracking--Working on "billing" due hours</p> <p><i>Provided initial feedback. Need to continue to discuss ideas for revamping the program for next year, based on lessons learned this year.</i></p>	
5.	<p><u>School and Teacher Requests</u></p> <p><u>LEPS:</u></p> <ul style="list-style-type: none"> • Water wall/New sand for spring <p><u>LS:</u></p> <ul style="list-style-type: none"> • Drum kits for Music--end of year <p><u>US:</u></p> <ul style="list-style-type: none"> • Possible greeting space at entry - look into used/donations <p><i>No specifics are available yet. PALS will vote on these requests at our next meeting.</i></p>	<p>Kara</p> <p>John</p> <p>Kara</p>
6.	<p>Parent Rep to board info</p> <p><u>LS: Update</u></p> <ul style="list-style-type: none"> • Back fencing, clean up, possible gate (long term + board involvement) 	John

	<p><i>John provided an update. Discount Fence provided the lowest reasonable estimate (\$6,400). The City Fire Chief has OK'd. We are awaiting response on a \$5,000 grant we've applied for, which, if received, will pay for a significant portion of the project. PALS was generally supportive of the project.</i></p> <p><i>John will look at other facilities issues, including lighting outside of LS entryways, near the front door alarm pad, and in the rear of the building that appears out.</i></p>	
<p>7.</p>	<p>Other items of interest</p> <p><i>April 28, 2018: SPA is hosting a chess tournament</i></p> <p><i>May 15, 2018: LEPS Holly Hall building dedication</i></p> <p><i>Ongoing: Enrollment - please encourage families to turn in their enrollment paperwork</i></p>	<p>Heather/Kara</p>